



ACCOUNTING TECHNICIANS DIPLOMA (ATD)

This course is aimed at persons who wish to qualify and work as middle level accountants providing technical support to professional accountants, auditors, tax practitioners and related areas.

Minimum Entry Requirements

- Grade C- (minus).
- Certificate in Accounting & Management Skills (CAMS)
- High Qualifications from Recognized institutions.

Duration for the Course

- The Course will take 1/1/2 years.
- The course has 3 levels and each level takes 6 Months.

Units Covered

Level I

- Introduction to Financial Accounting
- Introduction to Law & Ethics
- Entrepreneurship & Communication
- Information Communication & Technology

Level II

- Financial Accounting
- Principles of Management
- Business Mathematics & Statistics
- Principles of Taxation

Level III

- Principles of Economies
- Fundamentals of Management Accounting
- Fundamentals of Finance
- Principles of Auditing

FEES PAYABLE

NO.	ITEM			
		Level I	Level II	Level III
1.	Registration Fee	1,000	-	
2.	Administration Fees	2,000		
2.	Student ID Card	500	-	
3.	Tuition	20,000	20,000	20,000
4.	Exam Fee payable at KASNEB rates	-	-	

Important Notes

- Instalments payment are acceptable upon request to the management

Class Attendance Modes:

- Early morning – 6.00am – 8.00 am - Weekdays
- Full time - 8.30am – 4.00 pm - Weekdays
- Evening – 4.00pm – 7.00 pm - Daily
- Evening- 8.00 pm – 9.30 pm - online
- Saturday - 8.30 am – 4.00 pm - Saturday

- *The classes are either In-Person, Online or Blended mode of study.*